

MINUTES OF JUNE 5, 2019 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Wednesday, June 5, 2019.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:30 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Present
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Absent
Michael Fleming	Present

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of EMS, Eric Bank, Assistant Chief of Administration, Tommy Westall, Chief of Logistics, Ray Sidwell, and HR Office Manager, Walla Mourad. Also, Ricardo Martinez with Martinez Architects, LLC, was also present.

TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.

Ms. Mourad presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Fleming** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING STATION 1 CONSTRUCTION MATTERS.

Chief Sidwell and Mr. Martinez discussed Station 1 construction matters. Mr. Martinez stated that there was a two-day rain delay this week. Anticipated concrete pouring to be scheduled on 6/17/19. Anticipated delivery of BOXX Modular trailers to be scheduled between 6/28/19 and 7/3/19.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ACQUIRING TWO (2) TYPE I WHEELED COACH AMBULANCES.

Chief Bank discussed the purchases of two (2) Type I Wheeled Coach ambulances. Chief Bank explained the need for the ambulances and discussed the configuration that the District was using to provide ambulance service. He also shared that pricing had been verified through HGAC and that the acquisition and financing had been discussed with District counsel.

Mr. **Fossum** made a motion to proceed with the purchase of two (2) Type I Wheeled Coach ambulances, but requested that Mr. Majeres with Ubernosky & Majeres, PLLC, the District's accountant, review whether the purchase should be financed or paid from the District reserves. Mr. **Fleming** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING OBTAINING FINANCING FOR THE PURCHASE OF TWO (2) AMBULANCES.

Item tabled.

TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251.

Item tabled.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Fleming** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 6:58 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on June 18, 2019.

Russell Solomon
District Secretary