

**MINUTES OF JULY 3, 2019 MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Wednesday, July 3, 2019.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:30 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Absent
<b>Russell Solomon</b>	Present
<b>Michael Fleming</b>	Present

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of Administration, Tommy Westall, Chief of Logistics, Ray Sidwell, and Assistant Office Manager, Jackie Tobar.

**TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.**

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

**TO SCHEDULE THE NEXT QUARTERLY 2019 BUDGET REVIEW.**

The next quarterly 2019 Budget review will be held on Thursday, July 18, 2019, at 6:00 p.m. Mr. **Henderson** made a motion to approve the next Budget review. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE EMPLOYEE MEDICAL INSURANCE FOR THE 2019-2020 PLAN YEAR.**

Mr. **Solomon** made a motion to approve the selection of Blue Cross Blue Shield MM06 and Dental Select insurance plans for the 2019-2020 year. Mr. **Henderson** seconded the motion. The motion passed 4 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING STATION 1 CONSTRUCTION MATTERS.**

The three (3) trailers have been delivered. August 5, 2019, possible move in date.

**TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DETENTION POND AT PORTER ROAD.**

The discussion was held regarding the detention pond at Porter Road, but no motion was made.

**ADJOURNMENT.**

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 7:28 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on July 16, 2019.

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**Russell Solomon**  
District Secretary