

**MINUTES OF JULY 5, 2018 MEETING**  
**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48**

A regular meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Thursday, July 5, 2018.

**CALL MEETING TO ORDER AND ESTABLISH A QUORUM.**

The meeting was called to order at 6:30 p.m. by **Marshall Kramer**, President, who announced that a quorum was present. Those Commissioners present were:

<b>Marshall Kramer</b>	Present
<b>Sam Henderson</b>	Present
<b>Bret Fossum</b>	Absent
<b>Russell Solomon</b>	Absent
<b>Michael Fleming</b>	Present

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of Administration, Tommy Westall, Assistant Chief of Operations, Les Fulgham, Division Chief of Logistics, Ray Sidwell, and Assistant Office Manager, Jackie Tobar.

**TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.**

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Fleming** seconded the motion. The motion passed 3 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION ON REQUESTS FROM THE DEPARTMENT AND ADMINISTRATIVE STAFF FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, AND OTHER NECESSARY BUDGETARY ACQUISITIONS.**

Mr. Kramer requested that the Board had received a bid from Katy Plumbing and Polar Air to provide modifications to the fans and heating unit in the bays of the maintenance shop. The total bid to install the “Big Ass Fans” and remove heater from maintenance shop will not exceed \$15,000. Following discussion, Mr. **Henderson** made a motion to approve \$15,000.00 for Big Ass Fans and to remove the heater from the maintenance building. Mr. **Fleming** seconded the motion. The motion passed 3 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION ON HEALTH INSURANCE (HEALTH, DISABILITY, AND VISION) FOR DISTRICT EMPLOYEES.**

Chief Westall discussed Health Insurance for District Employees. Chief Westall stated, “Blue Cross Blue Shield’s prices went down a little and we have decided to keep them. Hartnett’s recommendation was for us to move from *Dearborn National* to *Mutual of Omaha* for Long-Term, Short-Term Disability, and Life insurance as well as to change the vendor for dental and vision from *Principle* to *Dental Select*.”

Mr. **Fleming** made a motion to accept the health, disability, dental and vision 2018-2019 plans as presented. Mr. **Henderson** seconded the motion. The motion passed 3 to 0.

**TO REVIEW, DISCUSS, AND TAKE ACTION FOR THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS LOCAL GOVERNMENT CODE, SUBCHAPTER D §263.151 ET. SEQ.**

Chief Westall reported that the Department is in the possession of worthless gear that needs to be disposed of. It has no value. Mr. **Henderson** made a motion to dispose of the gear. Mr. **Fleming** seconded the motion. The motion passed 3 to 0.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REGARDING REAL ESTATE MATTERS.**

There was no need for closed session.

**TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS.**

There was no need for closed session.

**ADJOURNMENT.**

Mr. **Fleming** made a motion to adjourn the meeting. Mr. **Henderson** seconded the motion. The motion passed 3 to 0. The meeting adjourned at 6:58 p.m.

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**Russell Solomon**  
District Secretary