

MINUTES OF AUGUST 8, 2019 MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Thursday, August 8, 2019.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:30 p.m. by **Brett Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

| | |
|------------------------|---------|
| Marshall Kramer | Absent |
| Sam Henderson | Present |
| Bret Fossum | Present |
| Russell Solomon | Present |
| Michael Fleming | Present |

Also present at the meeting were Fire Chief and Emergency Management Director, Jeff Hevey, Assistant Chief of Administration, Tommy Westall, Chief of Logistics, Ray Sidwell, HR Office Manager, Walla Mourad and Assistant Office Manager, Jackie Tobar.

TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Henderson** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING STATION 1 CONSTRUCTION MATTERS.

Christensen needs to remove 1,384 cubic yards of extra dirt from north and northeast end portion of Station 1 property. This removal is because of the excess dirt brought to the property by the District's hotel neighbor (Keivans Hospitality Inc.) to the east of the new Station 1 property.

With respect to old temporary Station 1, Mr. Sidwell reported that Mr. Coveler had advised him that the District was permitted to (1) move forward with capping the water connection at the Cobia property (Jacob White and Star Development), (2) removing the automatic transfer switch from the electrical meter and (3) removing the deck between trailers. ARIES Modular Systems will be arriving Saturday, August 10, 2019 to remove their temporary trailers.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING ADOPTION AND AMENDMENT OF DISTRICT POLICIES AND STANDARD OPERATING GUIDELINES.

Fire Chief Hevey discussed the sick leave policy and Texas Workers' Compensation policy. Chief Hevey would like to establish a pool for donating sick time for employees who have exhausted all of their sick time availability. Chief Hevey would also requested that the

Department change its service provider for the workers' compensation policy from Texas Mutual to Tactical Athlete Health and Performance Institute to better assist with employee claims.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DETENTION POND AT PORTER ROAD.

Chief Sidwell discussed the detention pond at Porter Road. Dirt was added to stop erosion, but it failed to fix the problem. A discussion needs to be had with Mr. Coveler and the developer for parties interested in utilizing parts of the detention pond.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE DISTRICT'S COBIA PROPERTY FACILITY.

Item tabled.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 7:28 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on September 17, 2019.

Russell Solomon
District Secretary