

MINUTES OF DECEMBER 5, 2018, MEETING
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A regular meeting was duly called of Harris County Emergency Services District No. 48, which was held at the District Administrative Building located at 21201 Morton Road, Katy, Texas 77449 on Wednesday, December 5, 2018.

CALL MEETING TO ORDER AND ESTABLISH A QUORUM.

The meeting was called to order at 6:30 p.m., by **Bret Fossum**, Vice President, who announced that a quorum was present. Those Commissioners present were:

Marshall Kramer	Absent
Sam Henderson	Present
Bret Fossum	Present
Russell Solomon	Present
Michael Fleming	Present

Also present at the meeting were Assistant Chief of Administration, Tommy Westall, Acting Assistant Chief of Operations, Brett Ellis, Division Chief of Logistics, Ray Sidwell, Division Chief of EMS Training, Kevin Leverance, HR Office Manager, Walla Mourad, and Assistant Office Manager, Jackie Tobar.

TO REVIEW, DISCUSS, AND TAKE ACTION TO PAY DISTRICT BILLS.

Ms. Tobar presented the Board with the District bills. The Board reviewed and discussed the District bills. Mr. **Solomon** made a motion to approve the District bills related to expenses incurred by the District since the prior meeting. Mr. **Henderson** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, TAKE ACTION ON TCDRS 2019 PLAN SELECTION.

Chief Westall discussed the TCDRS 2019 plan.

Mr. **Henderson** approved the TCDRS 2019 plan as submitted with the employer matched from a 1:1 match to a 1:1.5 match as calculated by the Texas County & District Retirement System (TCDRS). Mr. **Fleming** seconded the motion. The motion passed 4 to 0. Please see the attached TCDRS Plan Summary that was approved for additional information.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING THE ACQUISITION OF TEMPORARY BUILDINGS TO BE PLACED AT THE WESTERN CENTRE PROPERTY.

Chief Sidwell discussed the acquisition of temporary buildings to be placed at the Western Centre property.

Mr. **Henderson** made a motion to proceed to contract Aries Building Systems to construct temporary buildings to be placed at the new Station 1 property located at Western Centre. Mr. **Solomon** seconded the motion. The motion passed 4 to 0.

Mr. **Henderson** made a motion to authorize Ira Coveler, District legal counsel, to obtain financing for the temporary buildings to be placed at the new Station 1 property. **Mr. Solomon** seconded the motion. The motion passed 4 to 0.

TO REVIEW, DISCUSS, AND TAKE ACTION REGARDING MODIFICATIONS TO THE DISTRICT'S VOLUNTEER STIPEND PROGRAM.

Mr. **Solomon** made a motion to modify the District's Volunteer Stipend Program. **Mr. Fleming** seconded the motion. The motion passed 4 to 0. Please see the attached Volunteer Stipend Program that was approved for additional information.

ADJOURNMENT.

Mr. **Henderson** made a motion to adjourn the meeting. Mr. **Solomon** seconded the motion. The motion passed 4 to 0. The meeting adjourned at 7:19 p.m.

The foregoing minutes were passed and approved by the Board of Commissioners on January 15, 2019.

Russell Solomon
District Secretary