

MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

NO PUBLIC WILL BE PERMITTED TO CONGREGATE OR BE ADMITTED TO THE PHYSICAL MEETING LOCATION.

Due to the state of emergency caused by the COVID-19 pandemic, the District may exercise its authority to hold the meeting via telephone conference call. If the District holds the meeting via teleconference, then the call will be broadcast at the meeting location and recorded per the requirements of the Texas Open Meetings Act (Chapter 551 of the Texas Government Code) as modified by Governor Abbott's Disaster Proclamation dated March 16, 2020 wherein the Governor temporarily suspended certain open meetings requirements. In the event that you incur a toll as a result of this meeting, please send evidence of the charges to icoveler@coveler.com.

The phone number for the public to access the workshop is **(346) 248 7799**.

The meeting identification number (access code) for the workshop is **694 138 9838**

The password for the call is **21201**.

You can also participate in the meeting by joining the through your phone or computer at:
<https://us02web.zoom.us/j/6941389838?pwd=QUJ3bmM3VzNkNFRBMFJkR3FHMWdmQT09>

Notice is hereby given that the Board of Commissioners of the **Harris County Emergency Services District No. 48** will hold a meeting on **Wednesday, November 18, 2020** at **6:00 p.m.**, at the following location in the District: **21201 Morton Road, Katy, Texas 77449**.

The District will consider and act upon the following matters:

1. Call meeting to order.
2. To receive public comment.
3. To review, discuss and take action related to the monthly sales tax report.
4. To review and take action on minutes of prior meetings.
5. To receive the financial report for the District and take any action related thereto.
6. To pay the District's invoices and expenses including the approval of any pay applications or wire transfers.
7. To review, discuss and take action on funding the District's payroll obligations for October and November.
8. To review, discuss and take action regarding the District's Texas County & District Retirement System (TCDRS) plan.
9. To review, discuss and take action to engage an audit company to perform an audit of the District's EMS Billing.
10. To receive any reports from Fire Chief John Paetow and take any necessary action related to his report.

11. To review, discuss and take action to engage Star Services to provide HVAC mechanical services for the District's stations.
12. To review, discuss and take action regarding maintenance of the Morton Road septic and water systems.
13. To receive an EMS division report from Assistant Chief Eric Bank and take any necessary action related to the report.
14. To receive a Fire division report from Assistant Chief Brett Ellis and take any necessary action related to the report.
15. To receive an administrative report from Assistant Chief Ray Sidwell and take any necessary action related to the report.
16. To receive an equipment, apparatus and facilities report and take any necessary action related to the report.
17. To review, discuss and take action regarding adoption and amendment of District policies, standard operating guidelines or job descriptions.
18. To review and take action on the approval of the 2021 Service Agreement with Fort Bend County Emergency Services District No. 1 for fire protection and emergency medical services.
19. To review and take action on the ratification of a continuing Contract with a private law firm pursuant to §6.30 of the Tax Code for the collection of delinquent District ad valorem property taxes and, providing for the payment of up to 20% of the delinquent taxes, penalties, and interest which are collected by the attorney under said Contract.
20. To review and take action on the imposition of additional penalty on delinquent taxes pursuant to §33.07 of the Tax Code and adoption of a Resolution regarding same for taxes.
21. To review and take action on the imposition of additional penalty on delinquent taxes to defray costs of collection by the District's delinquent tax attorney, pursuant to §33.08 of the Tax Code and adoption of a Resolution regarding same.
22. To review and take action on the imposition of early additional penalty for collection costs for taxes imposed on personal property on delinquent taxes pursuant to §33.11 of the Tax Code and adoption of a Resolution regarding same.
23. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
24. To discuss any new items which need to be on the agenda for the subsequent District meetings and approve the proposed meeting dates for the bill pay meeting to be held on Wednesday, December 2, 2020 at 6:00 p.m., and the regular monthly meeting to be held on Wednesday, December 16, 2020 at 6:00 p.m.
25. To discuss any District personnel matters.
26. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel or to discuss sales tax matters as permitted by Tax Code §323.3022.
27. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.

28. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
29. Review and take action on District real estate matters and personnel matters discussed in closed session.
30. Adjournment.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 48**

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