

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 48

A meeting was duly called of Harris County Emergency Services District No. 48, held at the District Administration Building located at 21201 Morton Road, Katy, Texas 77449, on October 2, 2024.

- 1. Call meeting to order by Chairman Scott Strait roll call taken and a quorum established at 5:04 p.m.**

Scott Strait	President	Absent
Patti Creel	Vice President	Present
Don Pannell	Treasurer	Present Arrived at 5:17 p.m.
Sam Henderson	Secretary	Present
Mike Fleming	Assistant Secretary-Treasurer	Present

Also present:

George McAteer	Fire Chief
Vince Moreno	Assistant Chief of Operation
Eric Bank	Assistant Chief of EMS
Ray Sidwell	Assistant Chief of Administration
Jackie Harvey	Office Manager
Robin Brian	Assistant Office Manager
David Manley	Coveler and Peeler
Micheal Montgomery	Strategic Plan Developer
Randy Parr	Strategic Plan Developer

General Public, see the attached sign-in sheet.

- 2. To receive public comment.**

No public comment was made.

- 8. To review, discuss and take action regarding the District's Strategic Plan.**

Micheal Montgomery and Randy Parr presented a summary of the District's Strategic Plan for the development of the District over the upcoming years. Discussion followed. No action was taken.

- 3. To review, discuss and take action regarding matters related to Katy Area Safety Fest.**

Lia Hales reported that Safety Fest was a success. No action was taken.

5. **To pay the District's invoices and expenses including the approval of any ACH payments.**

Robin Brian presented the District's invoices in the amount of \$485,077.24 for approval by the board. Commissioner Creel made a motion to approve the District's bills related to expenses incurred by the District for \$485,077.24. Commissioner Pannell seconded the motion. The motion was passed 5-0.

6. **To review, discuss, and act on the transfer of District funds from Texas Class and TexPool to Stellar Bank.**

Chief Sidwell requested the transfer of funds from Texas Class to Stellar Bank in the amount of \$500,000.00 to cover operating expenses. Commissioner Creel made a motion to approve the transfer of \$500,000.00 from Texas Class to Stellar Bank to cover operating costs. Commissioner Pannell seconded the motion. The motion was passed 5-0.

7. **To review, discuss and take action regarding a Resolution for the Texas SmartBuy Membership Program.**

Chief Sidwell asked for the Board's approval to become part of the Texas SmartBuy Membership Program. This program offers education and discounts. Commissioner Henderson made a motion to accept becoming a member of the Texas SmartBuy Membership Program. Commissioner Creel seconded the motion. The motion was passed. 5-0.

9. **To review, discuss and take action regarding the Porter Road property.**

This item was tabled.

10. **To review, discuss and take action regarding matters related to Station construction matters.**

No action.

11. **To review, discuss and take action regarding adoption and amendment of District policies or job descriptions.**

No action.

12. **To meet in Closed Session pursuant to Government Code §551.072 to consult with legal counsel regarding pending or contemplated litigation, settlement offers, or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar.**

No action.

- 13. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.**

No action.

- 14. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.**

No action.

- 15. To review, discuss and act regarding items discussed in closed session.**

No action.


- 16. Adjournment.**

There being no further business, Commissioner Henderson made a motion to adjourn. Commissioner Creel seconded the motion.

The meeting was adjourned at 5:47 p.m.

The foregoing minutes were passed and approved by the District Board of Commissioners on December 18, 2024.

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By: 
Secretary of the Board